

OLL SCHOOL BOARD MEETING

DATE: Thursday, June 19, 2025

Location: Our Lady of the Lake Parish, Fireside Room

Link: <https://meet.google.com/hot-sszs-yxy>

Dial In: (US) +1 470-222-7532 PIN: 359 606 626#

MEMBERS:

V - Brian Govern (chair/finance)	P	V- Meggie Humphrey (at large)	P	Fr. Peter Richards (pastor)	P
V- Gretchen Chilson (secretary/education)	P	V- Claudia Thode (at large)		Becky Kennedy (principal)	P
V- Tom Herr (technology)		Nancy Erdman (faculty rep)	P	Amanda Moodie (dir of enrollment)	
V- Ginger Skaja (education)	P	Meaghan Rasset (faculty rep)		V- Allyse Rodgers (Finance)	
V- Kassie Ricke (marketing)	P	Kate Spangenberg (faculty rep)	P		
V- Talia Hindi (marketing)		Steve Boatright (parish council)			
Katy Miller (PTO Liaison)				<i>P = Present, A = Absent, * = Proxy</i>	

School Update - Becky

- **Opening Prayer - Brian**
- **Approve April Minutes.**
- **School Update - Becky**

25/26 School year Theme

The chosen theme for next school year is Phillipians 4:13 I can do all this through him who gives me strength. This is selected each year by the incoming 8th grade class.

Fund-a-Need Project Updates

- **Preschool Playground Turf:** Awaiting a second quote before starting installation.
- **Garden Project:** Led by John Sartori, with a goal to complete by April 2026.
- **Gaga Ball Pit:** Being built and installed this summer by Josh Fallin.
- **Technology Upgrades:** A classroom set of Chromebooks, three interactive panels, and one charging tower have been ordered.

Staffing

I am currently working on hiring our last two open position.

1. Preschool -4th grade Spanish
2. Preschool - 8 grade music and 4th - 8th grade band.

Please continue to pray for finding the best people for these two rolls.

Summer Work

Art room is getting a new floor and cabinets installed
The staff workroom is getting new cabinets and shelves
Planning and preparing for next school year

Accreditation Status

All end of year reporting for both accreditation statuses, Lumen(through Archdiocese) and MNSAA, have been submitted.

Family Service Points

We're excited to reintroduce our **Family Service Points** program to encourage parent involvement in school events and activities. This year, we invite each family to complete at least 3 points of service. We're also renaming it from "volunteering" to "service" to reflect the same spirit of giving back that we instill in our middle school students through their service hours.

It has been suggested we start charging families a fee if they don't volunteer a required amount of time, much like sports teams. I would love feedback on this idea. This would not start the 25/26 school year so we have time to discuss in the fall.

Fundraising

Rake a Thon- \$58,881 (once all TADS dollars come in). Currently, \$56,483.21 has been collected. **Budget \$59,000**
Annual Fund- \$118,468.86 **budget \$92,000**
~~Keg and Cork- \$0 **budget-Net \$9,070-**~~ Canceled. We will need to add this to annual fund.
Raffle- \$11,380 **budget Net \$12,000**
Help A Student - \$73,105 **Budget - \$70,000**
Gala- \$75,071 net **budget Net \$60,000**
Fund a Need - Not in budget - \$54,000

Strategic Plan Updates

Subject Matter Philosophies-

The school's subject area philosophy updates have been completed, yay! These will be used in enrollment, marketing material, and staff items.

Learner Outcomes for Religion

Religion teachers are starting to formalize learner outcomes by month and grade. This is in response to a new curriculum and need to better organize the archdiocese provided religion standards.

Outdoor learning spaces

Work starting this summer

We will need to start looking at replacing the blue playground in the next year or two. I will start reaching out to companies to explore options.

Parent Education

Sarah Winterlin is working with me on adding three parent education sessions next year, utilizing Dr. Jules's parent education sessions. First one is October 13.

Professional Development

We continue to work with a few different initiatives for coaching with teachers.

1. Teachers will focus on Differentiation through group and individual coaching from Emily Bird from Northshore Coaching. She is working with us on our differentiation strategy in our strategic plan. (Covered by Title II funding and grants)

- **Marketing/Enrollment Update - Amanda**

June Enrollment Update:

Gr.	Current 24/25 Enrollment	25/26 Enrollment as of 6/18
K	12	14
1	21	12
2	21	20
3	14	17
4	12	13
5	15	12
6	12	13
7	9	12
8	7	8
KR	18	Preschool Total: 31
4-5	16	
3-4	11	
total	168	152
Preschool	45	31
k-8	123	121

Inquiries for the 2025/2026 School Year			
	Number of Inquiries	Tours Scheduled for this month	Tours Complete in this month
24/25	4		4
Sept	3	0	0
Oct	2	1	1
Nov	2	3	3
Dec	3	1	1
Jan	4	3	3
Feb	3	4	4
Mar	2	4	4
April	1	1	2
May	2	3	2
June		1	1

We had 6 students withdraw the last week of school in our K-8 numbers for next year, for various reasons. 5 of those withdrawals were unexpected. Their reasons included, classroom dynamic, finances and needing a fresh start for their own behavior management. Mrs Kennedy has reached out to each of these families to offer support options for next year should they choose to return.

Family Exit Surveys were sent out last week. We will review retention numbers, withdrawals and look at reasons for withdrawing in August



Please remember that we have our referral program right now. You will receive \$250 towards your tuition if you refer a new family to OLL who start this Fall of 2025.

Please plan on attending the following events with your family:

Spirit of the Lakes Parade Saturday, 7/19 Arrive at 8:45. I even ordered **NEW** shirts for everyone to wear at this event :) [RSVP HERE](#)

All School Ice Cream Social: (following the New Family Orientation): Wednesday August 6th: 6:00 pm.

In addition we have a Preschool/Elementary Family Aquatic Day at Mntka Regional on July 9th and a MS Aquatic Day on July 11th at Bunker Water Park.

Summer Marketing:



Marketing Flags Have been Ordered (YAY). The flags are Navy and Light Blue. We did not go with the white. They will be installed before Spirit of the Lakes.

St Boni Crown College Baseball Field Banner:

Westonka Wolnr Field Baseball Field Banner: (Yay, finally got in)



Spirit of the Lakes Parade: Lots of swag and fun items to hand out but I'm most excited about these hand fans "We're a FAN of teaching VALUES and TRUTH"

- Lake Minnetonka Map Ad
 - Welcome Neighbor Preschool Directory Ad
- Renewed- Designing a new postcard to send to these families this summer.
- Counter Mate at Jubilee NEW ad install for June.

- July Emails to local Catholic Churches to attend Mass with table in August.



OLL did qualify for the the Laker Pioneer "Best of the West Lakes" contest in the 🏆 Best of Education 🏆 categories. Final Voting is July 5th - July 6th

Nominated Categories

- Best Preschool
- Best Private School
- Best Summer Camp
- Best Principal – Becky Kennedy
- Best Teacher – Sarah Winterlin, Nancy

Erdman and Susan Wright.

- And nominate Our Lady of the Lake Church for Best Vacation Bible School!

Voting is live July 5th - 26th. Watch our Facebook for the voting link. Vote once daily. **We had A LOT MORE COMPETITION THIS YEAR WITH THE PRESCHOOL AND THE PRIVATE SCHOOL. PLEASE BE SURE TO HELP BY VOTING!!!**

● Finance Update - Brian/Allyse



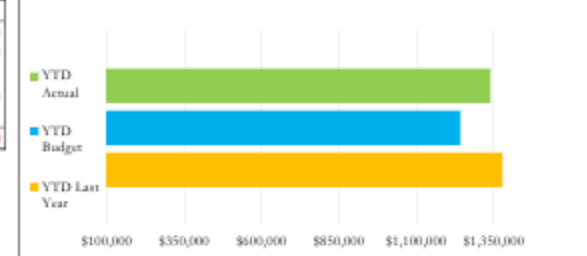
April 30, 2025 FINANCIAL DASHBOARD



SCHOOL INCOME

	Monthly			Year to Date			Year to Date Last Year	
	Actual	Budget	Variance	Actual	Budget	Variance	YTD Last Year	Variance
Tuition Revenue	\$46,497	\$59,408	(\$12,910)	\$691,355	\$735,853	(\$44,498)	\$752,474	(\$61,119)
Elementary	\$9,354	\$7,387	\$1,967	\$160,131	\$92,418	\$67,713	\$168,079	(\$7,948)
PreSchool	\$2,032	\$208	\$1,824	\$21,420	\$4,324	\$17,095	\$13,183	\$8,237
School Development	\$31,854	\$45,578	(\$13,724)	\$310,114	\$260,919	\$49,195	\$336,802	(\$26,688)
Extended Day	\$8,321	\$13,627	(\$5,305)	\$156,800	\$149,013	\$7,786	\$107,428	\$49,372
Total	\$98,058	\$126,207	(\$28,148)	\$1,339,820	\$1,242,527	\$97,292	\$1,377,966	(\$38,146)

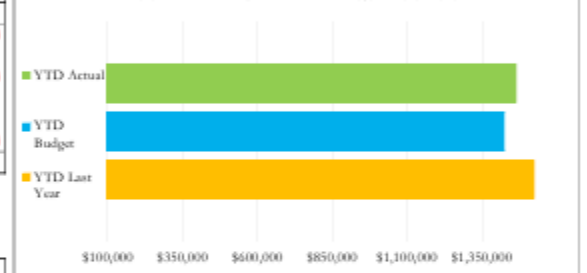
FISCAL YEAR TO DATE REVENUE - SCHOOL



SCHOOL EXPENSE

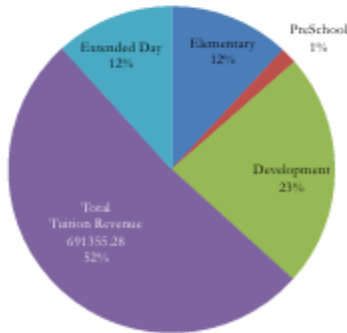
	Monthly			Year to Date			Year to Date Last Year	
	Actual	Budget	Variance	Actual	Budget	Variance	YTD Last Year	Variance
School Building	\$18,921	\$13,802	(\$5,119)	\$150,571	\$153,754	\$3,182	\$126,406	(\$24,166)
Instructional	\$60,035	\$61,374	\$1,339	\$627,322	\$621,519	(\$5,803)	\$680,851	\$53,529
Elementary	\$43,320	\$27,683	(\$15,637)	\$326,030	\$276,098	(\$49,932)	\$256,827	(\$69,203)
PreSchool	\$17,302	\$19,481	\$2,179	\$177,490	\$199,692	\$22,202	\$210,117	\$32,627
School Development	\$11,165	\$12,370	\$1,205	\$86,276	\$89,183	\$2,906	\$182,133	\$95,857
Extended Day	\$7,804	\$6,032	(\$1,772)	\$97,643	\$89,336	(\$8,307)	\$68,317	(\$29,326)
Total	\$158,547	\$140,742	(\$17,805)	\$1,465,333	\$1,429,581	(\$35,752)	\$1,524,651	\$59,318

FISCAL YEAR TO DATE EXPENSE - SCHOOL

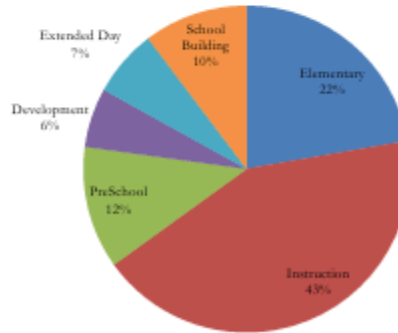


School Operating Net Income	(\$60,489)	(\$14,536)	(\$45,954)	(\$125,513)	(\$187,054)	\$61,540	(\$146,685)	\$21,172
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SCHOOL REVENUE



SCHOOL EXPENSE



Summary Comments: School

Favorable variance - FYTD vs FYTD budget - due to receipt of grant \$ received for the school year in Sept and favorable Annual fund drive.



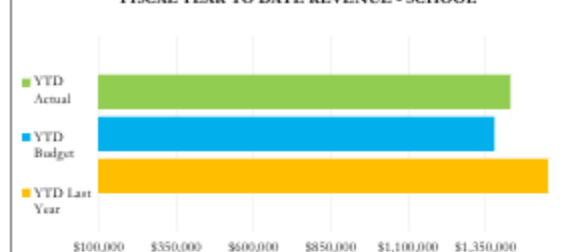
May 31, 2025 FINANCIAL DASHBOARD



SCHOOL INCOME

	Monthly			Year to Date			Year to Date Last Year	
	Actual	Budget	Variance	Actual	Budget	Variance	YTD Last Year	Variance
Tuition Revenue	\$12,707	\$59,408	(\$46,700)	\$704,063	\$795,260	(\$91,198)	\$845,583	(\$141,521)
Elementary	\$8,724	\$7,387	\$1,337	\$168,854	\$99,804	\$69,050	\$183,501	(\$14,647)
PreSchool	(\$1,341)	\$208	(\$1,549)	\$20,079	\$4,532	\$15,546	\$15,264	\$4,815
School Development	\$67,785	\$53,578	\$14,207	\$377,899	\$314,497	\$63,402	\$435,660	(\$57,761)
Extended Day	\$2,823	\$13,627	(\$10,804)	\$159,623	\$162,640	(\$3,017)	\$121,238	\$38,385
Total	\$90,698	\$134,207	(\$43,509)	\$1,430,517	\$1,376,734	\$53,783	\$1,601,246	(\$170,729)

FISCAL YEAR TO DATE REVENUE - SCHOOL



SCHOOL EXPENSE

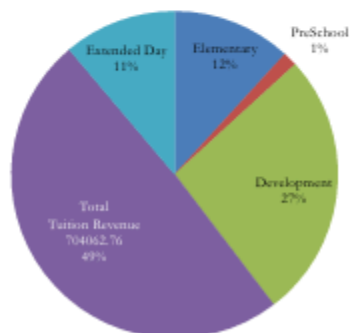
	Monthly			Year to Date			Year to Date Last Year	
	Actual	Budget	Variance	Actual	Budget	Variance	YTD Last Year	Variance
School Building	\$12,267	\$19,046	(\$6,779)	\$162,838	\$172,800	(\$9,961)	\$145,275	(\$17,564)
Instructional	\$64,982	\$66,505	\$1,523	\$692,304	\$688,024	(\$4,280)	\$748,447	\$56,143
Elementary	\$41,256	\$29,107	(\$12,150)	\$367,286	\$305,204	(\$62,082)	\$292,301	(\$74,985)
PreSchool	\$17,863	\$21,108	(\$3,245)	\$195,353	\$220,800	(\$25,447)	\$234,671	(\$39,317)
School Development	\$15,937	\$7,370	(\$8,567)	\$55,046	\$96,553	(\$41,507)	\$149,407	(\$94,361)
Extended Day	\$7,444	\$6,828	(\$616)	\$105,087	\$96,164	(\$8,923)	\$75,954	(\$29,133)
Total	\$159,750	\$149,964	(\$9,786)	\$1,577,914	\$1,579,545	\$1,630	\$1,646,054	\$68,139

FISCAL YEAR TO DATE EXPENSE - SCHOOL

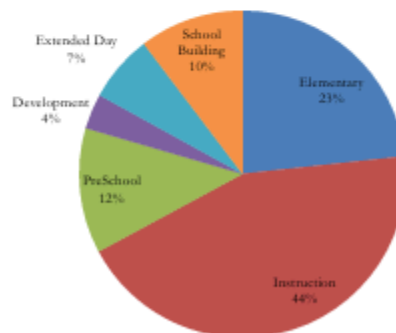


School Operating Net Income	(\$69,052)	(\$15,758)	(\$53,295)	(\$147,397)	(\$202,811)	\$55,414	(\$44,808)	(\$102,589)
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SCHOOL REVENUE



SCHOOL EXPENSE



Summary Comments: School

Favorable variance - FYTD vs FYTD budget - due to receipt of grant \$ received for the school year in Sept and favorable Annual fund drive.

- **PTO Update**

- PTO meetings are done until the next school year.
 - Bringing back service points, discuss at August board meeting.

- **Parent/Community Comments and Questions**

- To ensure the school board is responsive to parent questions and to provide a formal mechanism for parent/community feedback we invite interested parties to provide feedback to the board.
- To help ensure accurate note-keeping we ask that speakers address a single topic at a time, and limit their comments to 3 minutes when possible.
- Any written feedback to the board or background information related to may be sent to Brian Govern or Becky Kennedy ahead of the meeting for distribution to the board.

- **Old Business**

- Bylaw updates - Please continue to review and propose updates, we will begin working sessions to update it after the new board members are seated in August.

- **New Business/Open Discussion**

- August Board Meeting - Align on goals for the Board in 2025-2026
- Board Self Evaluation - Ongoing process for new school year.
- Board Alignment on Fundraisers.
- Principal Evaluation Working Session
 - i. [List of Core Competencies for Catholic School Principals](#)
 - ii. [Evaluation Form](#)
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