



OLL SCHOOL BOARD MEETING

DATE: January 16, 6:30 PM

Location: Virtual, Google Meet

Link: <https://meet.google.com/hot-sszs-yxy>

Dial In: (US) +1 470-222-7532 PIN: 359 606 626#

MEMBERS:

V - Brian Govern (chair/finance)	P	V- Meggie Humphrey (at large)	P	Fr. Peter Richards (pastor)	P
V- Gretchen Chilson (secretary/education)	P	V- Claudia Thode (at large)	P	Becky Kennedy (principal)	P
V- Tom Herr (technology)	A	Nancy Erdman (faculty rep)	P	Amanda Moodie (dir of enrollment)	P
V- Ginger Skaja (education)	P	Meaghan Rasset (faculty rep)	P	V- Allyse Rodgers (Finance)	P
V- Kassie Ricke (marketing)	A	Kate Spangenberg (faculty rep)	P		
V- Talia Hindi (marketing)	A	Steve Boatright (parish council)	A		
Katy Miller (PTO Liaison)	A			<i>P = Present, A = Absent, * = Proxy</i>	

Agenda:

- **Opening Prayer - Brian**

- **Approve November Minutes**
 - [W 2024 December Agenda.docx](#)
 - *Ginger motion, Meggie second. Passed.*

- **School Update - Becky**

2025-2026 Calendar- VOTE

Please see the [proposed calendar](#). We typically follow the Westonka Schools calendar. This next year is a little special. The NCEA conference is hosted in Minneapolis next year, and it is expected that all Catholic schools will participate. This calendar supports learner engagement by keeping schedule disruptions down by having spring break line up with the NCEA conference. We will plan to attend two of the three days of the conference. This conference is an excellent way for staff to grow in their profession and vocation.

Gretchen motion, Father second. Passed.

Virtues In Practice(VIP)

Students are focusing on the virtue of Friendship

Fund a Need-

Our funding need this year will be for improving more Outdoor Spaces and teacher organization. We plan to update the blue outdoor classroom to a preschool outdoor learning space, add some raised garden beds, and add some gross motor activities for K-8, including a Gaga Ball Pit. We will also improve storage in the staff workroom and art classroom. We are still pricing everything out. Priority will go towards outdoor learning space.

Fundraising

Rake a Thon- \$58,881 (once all TADS dollars come in). Currently, \$47,395 has been collected

Budget \$59,000

Annual Fund- \$92,356 budget \$92,000

Keg and Cork- \$0 budget Net \$9,070 - Canceled. We will need to add this to the annual fund.

Raffle- \$0 starts January 20 budget Net \$12,000

Gala- \$0 budget Net \$60,000

Strategic Plan Updates

Subject Matter Philosophies

The staff is updating the school's subject area philosophies. We should be done with this work by the end of January. The leadership team has rewritten the proposed updates for all areas. The staff will review and approve them at meetings in December and January. These will be used in enrollment, marketing material, and staff items.

Outdoor learning spaces

We have a team of staff members reviewing proposed upgrades/changes to the current outdoor classroom learning space under the blue awning. We met with Nature Explore this week to talk about their design process and prices. We are seeking out one other company to price out.

Parent Education

We continue to utilize the faith based education offerings that the parish is promoting to support our parents. This is done by promoting different parish initiatives via flyers in backpacks and schoolspeak announcements.

Professional Development

We continue to work with a few different initiatives for coaching with teachers.

1. Teachers who teach reading and math had one on one coaching in November with our NWEA Data coach from Bluum. Outcomes focused on reviewing and reflecting on October coaching plans and making adjustments as needed. (covered by CSCOE)
2. 3rd and 4th-grade teachers are working with a Bluum coach focusing on Math and number talks. (Covered by CSCOE)
3. Teachers with different focus areas continue to meet with Allie from Northshore Coaching. She is working with us on our strategic plan strategy of differentiation. (Covered by title II funding and grants)
4. All teachers are attending an OLL personalized PD session on Differentiation tomorrow, Friday. We are working with our coach Allie from Northshore.

● **Marketing/Enrollment Update - Amanda**

Enrollment Items:

Save Your Spot/Registration opened on January 6th/January 13th. 123 students are currently enrolled, 16 of which are preschool; Compared to January of 2024 with 91 students and 23 preschoolers. We have 23 families who have not yet saved their spot. This is not uncommon, it does not mean that they are not returning. Scheduled reminder will go out at the end of next week.

- January 13th- Kindergarten Round Up: 12 Families Came, 10 are Registered. Hopeful for 15 in the class.

- January 26th- CSW Grandparent Mass, Pancake Breakfast and All School Open House. This includes preschool families. As a reminder, we have a Preschool specific Open House in April as well.

- New family referral information will be shared with families this month.

- I am working with Koala Care as well as a local daycare to develop PreK marketing material and Kinder material for them to share with their families.

UPDATE: Two's Preschool Room Feasibility Study:

Following the fire marshal's visit, we learned that opening a 2's preschool classroom on campus would require installing a sprinkler system throughout the entire campus. This upgrade, tied to the mobility needs of younger children and the importance of maximizing evacuation time, would come at an exorbitant cost.

We also explored the possibility of using the PACE Center as an alternative location. However, a significant remodel would be required to add an additional exterior door further from the main entrance, adding further substantial expenses.

Given the high costs associated with both options, the decision has been made to halt the process of incorporating a 2's preschool room at this time. We will revisit the idea in the future if an all-campus remodel is considered. For now, Mrs. Kennedy and I will focus on creative ways to attract more preschool families to our school community and potentially incorporate preschool parent child classes for the community inside of our school building.

Marketing updates:

- Round Up and Open House Banners are up in the Mound Commons from December 28th-January 28th and on our fence.
- January Mailer to local homes and communities with Round up and Open House information. 2,000 piece mailer.
- New Town Planner Calendar sent out with OLL ads
- New OLL Digital Board and Sign outside of the School (Yay)!

Gr.	Current 24/25 Enrollment	25/26 Enrollment as of 2/18	Projected
K	12	13	15
1	21	12	13
2	21	21	21
3	14	14	17
4	12	12	14
5	15	11	12
6	12	10	12
7	9	12	12
8	7	7	9
KR	18	Preschool Total: 23	40
4-5	16		
3-4	11		
total	168	135	165 (+/-8)
Preschool	45	23	40
k-8	123	112	125

Inquiries for the 2025/2026 School Year			
	Number of Inquiries	Tours Scheduled for this month	Tours Complete in this month
24/25	4		4
Sept	3	0	0
Oct	2	1	1
Nov	2	3	3
Dec	3	1	1
Jan	4	3	3
Feb	2	3	3
Mar		2	
April			

- **Finance Update - Brian/Allyse**

- After speaking with the parish accountant, we will start reporting financials a month in arrears (e.g., At the January meeting we would review November financials). Financial reporting for the previous month isn't finalized until the week of the School Board meeting, so there isn't sufficient time to review and research questions.

- **Fundraising/PTO Update**

- Meggie's idea for PTO - a "rosary run" 5K with registration profits going to OLL.

- **Parent/Community Comments and Questions**

- To ensure the school board is responsive to parent questions and to provide a formal mechanism for parent/community feedback we invite interested parties to provide feedback to the board.

- To help ensure accurate note-keeping we ask that speakers address a single topic at a time, and limit their comments to 3 minutes when possible.
 - Any written feedback to the board or background information related to may be sent to Brian Govern or Becky Kennedy ahead of the meeting for distribution to the board.
- **Old Business**
- **New Business/Open Discussion**
 - Brian is putting together “Team OLL” for Special Olympics Polar Plunge on 1/25. Look for info on the OLL Parents facebook page to join the team
- **Closing Prayer - Fr. Peter**