



**OLL SCHOOL BOARD MEETING**

**DATE: November 21, 2024**

**MEMBERS:**

Brian Govern (chair)	P	Meggie Humphrey (at large)	P	Fr. Peter Richards (pastor)	P
Allyse Rogers (finance)	A	Claudia Thode (at large)	P	Becky Kennedy (principal)	P
Gretchen Chilson (secretary/education)	P	Nancy Erdman (faculty rep)	P	Amanda Moodie (dir of enrollment)	P
Tom Herr (technology)	P	Meaghan Rasset (faculty rep)	P	Katy Miller (outgoing chair)	P
Ginger Skaja (education)	P	Kate Spangenberg (faculty rep)	P		
Kassie Ricke (marketing)	P	Steve Boatright (parish council)	A		
Talia Hindi (marketing)	P			<b><i>P = Present, A = Absent</i></b>	

- **Opening Prayer - Katye**
- **Approve October Minutes**  
Brian motion, Talia second, *Passed*.
- **Board Nominations - VOTE**  
Brian Govern (chair). Approved unanimously.  
Allyse Rogers (finance). Approved unanimously.
- **School Update - Becky**

**Tuition Discount Model Change - VOTE**

We are looking at updating our current multi student discount model for tuition. The proposed change would give a larger discount to more families while reducing the overall discount cost. Families would still be able to apply for Variable Tuition.

Current Model

2nd child - \$300 discount Current dollars - 37 kids, \$11,100  
Family Max - \$14,250 - Current dollars 6 families \$21,570  
Total - \$33,670

Proposed Change

Second Child Discount - \$500 - an increase from \$300  
3rd Child Discount - \$1,000 - New  
4th Child Discount- \$1,500 - New  
With proposed change:  
New discounts would amount to \$26,000

VOTE: Ginger motion, Father Peter second. *Passed.*

**Playground Safety Update**

Mike and his team have updated the rope with flags and are purchasing more tall cones for the rope to feed through. They are also going to try an orange construction fence this winter. I am waiting on details for this.

**Virtues In Practice(VIP)**

October students are focusing on Self-Discipline

**Rake A Thon**

We have collected Roughly \$57,438 for the Rake a Thon so far. The gross goal is \$60,000. We have \$1,663 to collect from outstanding fundraising fees.

**Service Project - Veterans project**

On 11/11 we delivered 40 gift boxes to the 40 veterans who live at LMS assisted living.

**CSCOE Grant for Middle School Workshops**

We received a CSCOE grant to cover the cost of two all-day workshops with Phoenix Counseling. Within the next month, the 5th and 7th grades will have separate Empowering Upstanders workshops.

Students will learn and implement emotional, behavioral, and relationship skills in real-time. This retreat is to educate and empower students in each class to become proactive upstanders who confront bullying, enhance their communication skills, and build strong, positive relationships and a feeling of a Catholic community.

## Strategic Plan Updates

### Subject Matter Philosophies-

The staff is updating the school's subject area philosophies. We should be done with this work by the end of January. The leadership team has rewritten the proposed updates for all areas. The staff will review and approve them at meetings in December and January. These will be used in enrollment and marketing material, as well as staff items.

### Outdoor learning spaces

We have a team of staff members reviewing proposed upgrades/changes to the current outdoor classroom learning space under the blue awning. We plan to have a blueprint for this project in January.

### Fundraising

Rake a Thon-  
Annual Fund-  
Keg and Cork-  
Raffle-  
Gala-

- **Marketing/Enrollment Update - Amanda**

<b>Inquiries for the 2025/2026 School Year</b>				
	<b>Number of Inquiries</b>	<b>Tours Scheduled for this month</b>	<b>Tours Complete in this month</b>	<b>Enrollment Begins January</b>
<b>23/24</b>	<b>4</b>		<b>4</b>	
<b>Sept</b>	<b>3</b>	0	0	
<b>Oct</b>	<b>2</b>	1	1	
<b>Nov</b>	<b>2</b>	3	2	
<b>Dec</b>		1		

<b>Gr.</b>	<b>11/8</b>
K	12
1	21
2	21
3	14
4	12
5	15
6	11
7	9
8	7
KR	17
4-5	16
3-5	11
<b>total</b>	<b>166</b>
PreK	44
k-8	122

### **Two's Preschool Room Feasibility Study:**

Following our October Board meeting, Leader met to discuss the feasibility of adding a Two's Classroom for the 2026/2027 school year (or sooner if do-able). The meeting consisted of Principal Becky Kennedy, Kate Spangenberg, Amanda Moodie with and Marketing School Board Chair Kassie Ricke who attended to share recent information she gained at a CSCOE Summit.

Insights from the Catholic School Center of Excellence highlighted how early enrollment programs foster long-term community and improve student retention. Key areas of focus included licensing requirements, with Kate Spangenberg looking into food and bathroom necessities and consulting with the Catholic School Center of Excellence. Becky Kennedy is exploring facility needs such as sprinkler systems and fire escape requirements, while also reaching out to sister schools for insights on similar transitions. Amanda Moodie is analyzing local enrollment trends and evaluating program structures, and enrollment offerings (Days offered, hours served, all year vs school year) and how those changes will affect current preschool offering.

Additional discussions include seeking out financial aid options through a Parent Aware program, potentially shuffling of preschool rooms, and ensuring any facility changes align with the long-term vision of the school. The team is committed to making thoughtful, informed decisions to expand our preschool offerings and better serve our community. We will keep the board updated with new information as it comes in.

### **Community Building and Retention Events:**

#### **Community:**

**October 24th: Spaghetti Dinner** in the Pace Center another OLL success

**October 30th: Trunk or Treat** Parish Event wonderful attendance

**November 1st- Parent Coffee** All Saints Mass; 6th grade Saints presentations

**November 22nd- West Metro Catholic Middle School Dance:** Hosted Here at OLL- Roughly 90 students attending from OLL, St Therese and St Joes

**November 26th- Night of Lights at Sovereign Winery-** Register Here for you complimentary ticket:

<https://giving.parishsoft.com/App/Form/16b94960-f07b-4f30-95a4-04cce4551c4e>

**December 6th- Family Service Night FMSC** Register here to attend: <http://www.fmssc.org/join-group?joincode=KP56PD>

**December 8th- Pancakes with Santa Breakfast** with the K of C 11:30 am-1 pm  
Register here or at the door:

**December 12- Christmas Concert and Christmas Cookie Social**

#### **Enrollment Items:**

**October 29th:** attending a CSCOE workshop on Middle School Marketing and developing a Middle School Showcase

**Working with CSCOE on 2024-2025 Indicators of Excellence** and updating OLL's:

Admissions Checklist

Marketing Checklist

Five Star School Tour Checklist

Marketing and Sharing Outcomes

**November 11- Kindergarten Information Night**, Low attendance, however we have 10 students who are K eligible and have younger siblings. These students are registered for K Round up.

**November 19- Step up and tour the classroom day**

Staff holds a K-4th grade shadow morning to check out next year's class and share in activities with teachers. Mrs. Erdman also visits Preschool for an activity

Working on scheduling, class items and staff letters.

**Pancakes with Santa** (see above) open to the public, Shared as a FB event, shared with prospective families in a personalized email. Shared with parish families, ECFL and Faith Formation.

**Marketing updates:**

Town Planner Calendar W/ OLL Ads for the 2025/2026 Calendar to be distributed to homes in the West Lakes Area December 1st.

Jubilee Counter Mate Ad

OLL Church Bulletin Ad update Submitted for review

St Boni Parish Back page Ad- Sharing Pancakes with Santa, K Round Up and Open House Info

Welcome Neighbor: currently have a yearly contract with Welcome Neighbor. Our flier is distributed to all new home in Mound, Minnetrista and St Boni. Monthly reports are sent to me with an address. Indicates if families have children, but not the age. (Including Woodland Cove)

Working address target for Marketing Board Chair Talia Hindi for new mailing map targeting communities based on the Marketing Feedback that you gave in last month survey

14 foot Banner Flags Thank you for the survey feedback. The flags are \$170, looking at the budget for creating 4-5 key words/phrases.

Round Up and Open House Banner: In design process for new enrollment Banner with CSCOE grant for this year. This will be up in the Mound Commons from December 28th-January 28th.

In process of designing our yearly January Mailer to local homes and communities with Round up and Open House information.

**Finance - Katy**

Detailed September report at the bottom of these minutes. October numbers will come out next week.

- **Technology - Tom**

Good progress with SIS (School Information System) review. Narrowed down to two options with a decision coming soon for rollout fall of 2025.

- **Parish Council update - Steve (Fr. Peter)**

Latest meeting reviewed “what’s our purpose” as a pastoral council. What changes we’re making in order to fulfill the goal of being “more missionary.” People seem to like the direction we’re going. Decided to be more communicative about our mission as a parish/school. Look for an invitation to discuss the mission in a “town hall” type session in March.

- **PTO recap - November meeting**

The PTO had their 2nd meeting on Monday, Nov 18. We had 15 parents present. We opened with prayer and 15 minutes of socializing. We discussed the following:

**Recap of Spaghetti Dinner and Rake-a-Thon** (Bryna Krentz, Katherine St Martin, Katye Miller, Maggie Sartori):

**What went well?** See attached “OLL Rake-a-Thon Debrief” for details on RAT. For Spaghetti Dinner, people liked having beer/wine, arts & crafts, and karaoke, and spaghetti sauce done ahead of time.

**What should we change for next year?** See attached “OLL Rake-a-Thon Debrief” for details on RAT. Biggest suggestion was to consider ways to cut lunch costs – potluck? Lunch Sponsor? People appreciate the comradery of the lunch, and want to keep it. For Spaghetti Dinner, biggest suggestion was to refine/expand “To-Go” options - maybe at school pick-up, and/or have a separate “To-Go” area so those people don’t have to wait in line. Consider bringing back performances? Desire for homemade desserts.

**Passed Sign Ups Sheets for:** Aloha Fall Social, Christmas Shoppe, Gala

**Christmas Staff Appreciation:** Plan to continue as we have in past years, collect money from parents who want to participate in giving teachers a cash Christmas gift. Give to teachers the same day as Dec Sunshine Lunch if possible. **Action Item: Send Info to Parents by Dec 2.**

**Keg & Cork:** Only heard back from one brewery – Feb 1<sup>st</sup> is the night of a competing brewery event. Parents expressed a desire to have a simpler, more casual fundraising event – or two. Family Game Night was a well received, Pickleball, as well the idea of having a parent get-together (Trivia, Wine tasting, bags tournament, Casino night, etc) in the Presentation Room/Gym with childcare/kid-friendly event happening simultaneously in the school such as a movie night, etc. Post-meeting, several moms stayed and suggested a “Date Night Childcare” offering, or a “Christmas Drop and Shop” – drop your kids at school for open gym/movie/arts and crafts while you go Christmas shopping, and/or on a date. **No volunteers to chair.** Some parents expressed willingness to be on a committee, but not necessarily “chair” the event. Katye will follow up with parents to finalize a proposal/plan.

We spent the last 10 mins socializing, did a raffle for an apple pie baked by OLL youth. Parents expressed a desire for the next meeting to allow for more social time.

- **Open Discussion**

- **Closing Prayer - Fr. Peter**

*Our Lady of the Lake Church*

**Statement of Activities**

September 30, 2024

	<u>Current Month Actual</u>	<u>Current Month Budget</u>	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>Annual Budget</u>	<u>YTD Last Year</u>
<b>Income</b>						
General Operations Totals:	0.00	0.00	0.00	0.00	0.00	0.00
Elementary School Totals:	291,753.54	278,178.10	317,487.30	286,968.10	675,495.00	76,701.38
Pre-School Totals:	70,229.09	72,870.00	81,679.09	72,870.00	274,884.00	35,307.85
Extended Day Totals:	47,157.64	13,626.67	81,045.25	53,626.67	182,640.00	13,000.00
School Administration Totals:	0.00	0.00	0.00	0.00	0.00	0.00
School Development Totals:	33,553.64	46,577.94	45,546.36	69,733.82	330,075.00	53,560.21
Extra Curricular Activities Totals:	9,375.00	1,503.50	9,625.00	2,688.30	15,035.00	6,077.48
Non-Operating Activity Totals:	4,989.16	0.00	18,270.57	0.00	0.00	(8,773.45)
Income Totals:	<u>457,058.07</u>	<u>412,756.21</u>	<u>553,653.57</u>	<u>485,886.89</u>	<u>1,478,129.00</u>	<u>175,873.47</u>
<b>Expense</b>						
School Building Totals:	8,268.51	13,802.23	35,189.82	46,650.44	186,602.00	48,368.55
Elementary School Totals:	70,724.93	70,309.71	204,908.38	203,449.68	851,632.00	128,554.70
Pre-School Totals:	19,448.92	19,481.26	49,434.65	60,070.28	240,281.00	31,378.60
Extended Day Totals:	9,231.06	6,032.18	35,326.09	45,518.54	115,009.00	11,326.21
School Administration Totals:	25,477.81	17,860.01	70,493.42	55,004.03	220,016.00	45,334.82
School Development Totals:	11,217.14	12,176.34	57,340.55	36,529.02	161,596.00	74,318.51
Extra Curricular Activities Totals:	251.66	676.00	251.66	2,028.00	8,112.00	1,250.00
Summer Program Totals:	0.00	0.00	0.00	0.00	0.00	29,088.20
Non-Operating Activity Totals:	839.31	0.00	839.31	0.00	0.00	0.00
Expense Totals:	<u>145,459.34</u>	<u>140,337.73</u>	<u>453,783.88</u>	<u>449,249.99</u>	<u>1,783,248.00</u>	<u>369,619.59</u>
<b>Income - Expense:</b>	<u>311,598.73</u>	<u>272,418.48</u>	<u>99,869.69</u>	<u>36,636.90</u>	<u>(305,119.00)</u>	<u>(193,746.12)</u>



