



**OLL SCHOOL BOARD MEETING**

**DATE: December 19, 2024, 6:30 PM**

**Location: Virtual, Google Meet**

**Link: <https://meet.google.com/hot-sszs-yxy>**

**Dial In: (US) +1 470-222-7532 PIN: 359 606 626#**

**MEMBERS:**

V - Brian Govern (chair/finance)	P	V- Meggie Humphrey (at large)	P	Fr. Peter Richards (pastor)	P
V- Gretchen Chilson (secretary/education)	*A	V- Claudia Thode (at large)	P	Becky Kennedy (principal)	P
V- Tom Herr (technology)	A	Nancy Erdman (faculty rep)	A	Amanda Moodie (dir of enrollment)	P
V- Ginger Skaja (education)	P	Meaghan Rasset (faculty rep)	P	V- Allyse Rodgers (Finance)	P
V- Kassie Ricke (marketing)	A	Kate Spangenberg (faculty rep)	P		
V- Talia Hindi (marketing)	P	Steve Boatright (parish council)	A		
Katy Miller (PTO Liaison)	A			<b><i>P = Present, A = Absent, * = Proxy</i></b>	

**Agenda:**

- **Opening Prayer - Brian**
  
- **Approve November Minutes**
  - Motion Brian, second Fr. Peter. APPROVED.

- **School Update - Becky**

- Vote to formally approve tuition plan for 2025-2026 School Year
  - Motion Allyse, second Ginger. APPROVED.
- Fee changes for OLL+ after school care and Summer Care
  - Motion Brian, second Ginger. APPROVED.
- Activity Fee changes
  - Motion Brian, second Claudia. APPROVED.
- Katye Miller PTO liaison .

### **Tuition**

We anticipate a reduced Parish investment for this next school year. Tuition increase along with a conservative increase in spending and a proposed increase in grant income the budget for next year should be within parish investment dollars. We will work on the final budget the next two months and vote on the final budget in March.

### **2025-2026 Calendar- VOTE**

Please see the attached proposed calendar. We typically follow the Westonka Schools Calendar. This next year is a little special. The NCEA conference is hosted in Minneapolis next year and it is expected that all catholic schools participate. So we needed to take off 3 more days in April and add days in where possible.

### **Virtues In Practice (VIP)**

Students are focusing on the virtue of Charity

### **Student Retreats**

Through a CSCOE grant we were able to have our 5th and 7th grade classes do an “Upstanders” retreat through Phoenix Counseling. The focus was on conflict resolution strategies and building positive relationships. Zoe, our school counselor, will continue to work with students and teachers to keep the momentum going.

### **Professional Development**

We continue to work with a few different initiatives for coaching with teachers.

1. Teachers who teach reading and math had 1 on 1 coaching in November with our NWEA Data coach from Bluum. Outcomes focused on reviewing and reflecting on October coaching plans and making adjustments as needed. (covered by CSCOE)
2. 3rd and 4th grade teachers are working with a Bluum coach focusing on Math and number talks. (Covered by CSCOE)
3. Teachers with different areas of focus continue to meet with Allie from Northshore Coaching. She is working on our strategic plan strategy of Differentiation. (Covered by title II funding and grants)

### **Service Project -**

The school made cards, signs, and door hangers for Lake Minnetonka Shores and Harrison Bay residents. Our K-4th grade students delivered these items today when they entertained the residents with Christmas songs.

## **Strategic Plan Updates**

### **Subject Matter Philosophies-**

The staff is updating the school's subject area philosophies. We should be done with this work by the end of January. The leadership team has rewritten the proposed updates for all areas. The staff will review and approve them at meetings in December and January. These will be used in enrollment, marketing material, and staff items.

### **Outdoor learning spaces**

We have a team of staff members reviewing proposed upgrades/changes to the current outdoor classroom learning space under the blue awning. We plan to have a blueprint for this project in January.

### **Fundraising**

Rake a Thon- \$58,881 (once all TADS dollars come in) Currently, \$45,515 has been collected **Budget \$59,000**

Annual Fund- \$85,421 **budget \$92,000**

Keg and Cork- \$0 **budget Net \$9,070**

Raffle- \$0 starts mid January **budget Net \$12,000**

Gala- \$0 **budget Net \$60,000**

- **Marketing/Enrollment Update - Amanda**

**December Enrollment Update:**

Gr.	12/16
K	12
1	21
2	21
3	14
4	12
5	15
6	12
7	9
8	7
KR	17
4-5	16
3-5	11
<b>total</b>	<b>167</b>
PreK	44
k-8	123

Inquiries for the 2025/2026 School Year				
	Number of Inquiries	Tours Scheduled for this month	Tours Complete in this month	Enrollment Begins January
23/24	4		4	
Sept	3	0	0	
Oct	2	1	1	
Nov	2	3	2	
Dec	1	2	2	
Jan		1		

Current families who refer a NEW FAMILY to OLL for the 2025/2026 school year will receive a \$500 credit towards their tuition for the 25/26 school year. The New families must mention the current OLL family at their tour on their new family questionnaire. New families must register for the 25/26 school year and start the school year with OLL.

The referral credit can only be applied to one current OLL family, and the family must be identified by the New Family at their initial tour (see above).

The referral credit will be applied to the current OLL family 2025/2026 tuition at the end of September 2025. The tuition credit is per new FAMILY referred, regardless of the number of students in that family. The credit is not per student referred.

There is NOT a maximum referral credit limit for current OLL families. If you refer 3 NEW OLL families, who indicate that you referred them in their initial tour, and they register and start here at OLL, you will receive \$1500 in tuition credits at the end of September.

Currently, the question is asked “How did you hear about us and it’s a verbal ask, not a written one. This will change to “were you referred by a current OLL family.” Of the 40 new family tours I gave last year, 4 named current families. The hope is that we will incentivise more current families to be intentional about sharing OLL with others that they know going forward.

**Vote to formally approve the family referral discount plan.** Motion Meggie, second Talia. APPROVED.

UPDATE: Two's Preschool Room Feasibility Study:

We had a visit with a Department of Health preschool consultant regarding the feasibility of a Two's preschool room. The proposed classroom is largely suitable, needing only minor adjustments, such as adding a separate changing station near the current sink, changing station in the bathroom and step stools etc. We were largely pleased with the feedback given. However, we will need to wait for the fire marshal's visit to confirm approval for this space.

Additionally, we will verify that our play equipment meets licensing requirements for this age group. In order to schedule a fire marshal visit, the relicensing application needs to be submitted. Mrs. Kennedy has submitted the proposal for relicensing a 24-month room, and we are moving forward with the next steps. The Fire Marshal contacted Kate Monday to schedule their visit.

We are still in the very early stages of this process and will open this for discussion once we have concrete answers on what we can and can not achieve and a timeline. Thank you for your patience.

**Community Building and Retention Events:**

- December 6th- Family Service Night FMSC 64 attended
- December 8th- Pancakes with Santa Breakfast Roughly 160 people attended
- December 12- Christmas Concert and Christmas Cookie Social
- January 26th- CSW Pancake breakfast and Open House Event

**Enrollment Items:**

- Working with CSCOE on 2024-2025 Indicators of Excellence and updating OLL's:

Admissions Checklist

Marketing Checklist

Five Star School Tour Checklist

Marketing and Sharing Outcomes

- January 13th- Kindergarten Round Up (already have 7 families registered)

\*\*\*\*Revamping some elements to lean into our faith in each rotation. Showcasing that

Jesus is truly a part of all that we do\*\*\*\*

- January 26th- CSW Grandparent Mass, Pancake Breakfast and All School Open House

### **Marketing updates:**

- Town Planner Calendar W/ OLL Ads for the 2025/2026 distributed to homes in the West Lakes Area December 1st.

- New Round Up and Open House Banners are in hand. These will be up in the Mound Commons from December 28th-January 28th and on our fence.

- January Mailer to local homes and communities with Round up and Open House information. Working with Direct mail service to gain access to local addresses as well as Talia to access new areas of interest outside of Westonka (St Boni and Orono specifically).

- **Finance Update**
- **Fundraising/PTO Update**
  - Raffle coming up, goal \$12,000
- **Old Business**
  - OLL Video project - tabled
- **New Business/Open Discussion**
- **Closing Prayer - Fr. Peter**

### **November Minutes**

<https://docs.google.com/document/d/1QeiwkN9YY3M4iU697IMBHg0c0R5cbmrAx7nXuspcrRM/edit?usp=sharing>