



OLL SCHOOL BOARD MEETING

DATE: May 16, 2024

MEMBERS:

Katye Miller (chair/finance)	P	Talia Hindi (marketing)	P	Fr. Peter Richards (pastor)	P
Gretchen Chilson (sec of educ)	A	Steve Boatright (parish council)	P	Becky Kennedy (principal)	P
Connor Sir (finance)	A	Nancy Erdman (faculty rep)	P		
Melinda Young (technology)	A	Meaghan Rasset (faculty rep)	A	Amanda Moodie (dir of enrollment)	P
Ginger Skja (education)	P	Kate Spangenberg (faculty rep)	A		
Beth Frye (fundraising)	A				
Rachel Iverson (marketing)	A			P = Present, A = Absent	

- **Opening Prayer**

- **Approve Minutes from March AND April**
 - Katye motion, Talia second. BOTH MARCH AND APRIL MINUTES APPROVED.

- **School Update - Becky**

Welcome new School Board Members – These members will start In August

Finance - Brian Govern

Marketing- Kassie Ricke

Education - Ginger Skja (returning)

At-Large: Meggie Humphry and Claudia Thode

Technology - Tom Herr - VOTE - Passed with Majority Board Vote

Fundraising - a potential candidate

Director of Fundraising Position

After considering preschool enrollment, budgets, fundraising goals, and campus efforts to better unite the parish and school, it was decided to eliminate the Director of fundraising goals. This will help reduce our large Annual Fund Goal and allow time to collaborate with the parish to develop a campus-wide fundraising plan.

NWEA MAP Assessment

We ended this year with some of our highest MAP scores in the past few years. Reading has been a focus for these years; as you look through the data, it is clear. Enhancing our phonics program with coaching, implementing reading logs through k-8, and getting more books in kids hands are some methods used. I will assess the data and compare the scores of those who did reading logs to those who did not. I anticipate finding the same results as last year: reading logs worked. I don't think it is the actual log, but the expectation and follow-through of reading at home is what works.

Next Area of Focus? Math Our scores, on average, have improved from year to year, but when looking at the scores from fall to spring, they drop all three years.

21-22 school year %	Fall	Winter	Spring	22-23 school year %	Fall	Winter	Spring	23-24 school year %	Fall	Winter	Spring
Reading	56.39	51.18	51.9	Reading	55.31	55.87	56.94	Reading	51.07	59.15	60.08
LA Usage(2-8)	53.92	49.67	49.11	LA Usage(2-8)	62.81	55.01	61.06	LA Usage(2-8)	59.44	61.59	60.73
Math	56.49	56.2	46.31	Math	60.51	57.01	55.88	Math	63.16	61.93	60.82
Science (5-8)	54.38		54.79	Science (5-8)	64.68		59.27	Science (5-8)	66.45		68.06

Gala and Fund a Need

The Gala had a great turnout! There are a few loose ends, but we expect to reach our goal of \$60,000. The Fund a Need was a hit and surpassed its original goal and brought in \$45,000

Open Positions for 2024-2025 School year

I will be posting a preschool teacher position for next school year. Right now, this is the only position open.

TADS Agreements

Families have received their TADS agreement for the next school year. This is their tuition contract with the school. All families are asked to complete their agreement by June 1.

Virtues In Practice(VIP)

Students are focusing on Patience this month.

Capital Campaign Dollars - New items

1. The cafeteria will have new lunchroom tables for the students next year

2. We will have a new, easier-to-assemble stage for the gym along with risers to fit our growing school.

● **Enrollment Update - Amanda**

2024/2025

Gr.	Registered	Students who have not registered and have not indicated that they are leaving
K	13	0
1	21	0 ***Waitlisted
2	21	0 (1 new family with drew) ***Waitlisted
3	12	1
4	11	1
5	14	1 (has given a verbal yes to return)
6	12	0
7	8	1
8	6	0
KR	19	1
3-5	21	
total	158	
Preschool	40	
k-8	118	
K-4	78	
5-8	40	

158 Students are registered for next year.

We have 1 student enrolled in both Kindergarten and KReady who are leaning towards Kindergarten. For this reason, I have removed them in the Kindergarten count.

Working 5 preschool prospects. Unfortunately we have enrolled 3 new student this month but we had 3 students withdraw as well.

Projections for next year: The five remaining students that have not enrolled, I am hopeful will enroll. Three are from one family. That would put us at 164. I am hopeful to gain 6 students over the summer with an estimate of 170 for enrollment. Last year we rolled out a new tuition policy with 50% owed at July 1 and 100% owed at August 1. This has helped significantly with families letting us know their plans for the following school year.

Previous Enrollment Summer Data:

2023 enrollment: 6/30- 169, 8/31- 178 +9

2018 enrollment: 6/7- 124, 8/30- 128 +4

2017 enrollment: 6/13-110, 8/22- 123 +13

Note that Covid years were removed due to the skewed numbers. Also, there is no way to compare if these numbers are new families added vs current families finally enrolling over the summer. I feel last year is most accurate however with the decline in district number I am leaning towards 6 additional students. Also note that the dates given are as close as I could provide with prior enrollment numbers given.

Community Building and Retention:

May 20th- Bike Safety Rodeo – 6:00 - 7:30 open to the Public

May 29th- Minnetonka Orchard End of the Year Celebration PLEASE ATTEND WITH YOUR FAMILY

July 16th- Middle School Bunker Beach

July 17th- Preschool- 4th grade Swim Minnetonka Regional Swim Pond

July 20th- Spirit of the Lake Parade

Marketing:

Bike Rodeo Swag Bags and enrollment inserts

Town Planner Calendar- Renewal Meeting considering smaller spread

Hello Neighbor- welcome packers to new families in the area includes school and daycare options

Preschool and Kindergarten specific mailer including Kings Point Addresses

Enrollment Yard sign placement around key intersections

Contacting realtors in new developments for OLL inserts to be distributed to new homes

Updating Website Stats over the summer

Updating preschool pamphlets and reorder over summer

Visits to local Catholic Churches to share School information

Creating and ordering new Enrollment Banners

- **Fundraising Update**

Director of Fundraising Position

After considering preschool enrollment, budgets, fundraising goals, and campus efforts to better unite the parish and school, it was decided to eliminate the Director of fundraising goals. This will help reduce our large Annual Fund Goal and allow time to collaborate with the parish to develop a campus-wide fundraising plan.

- **Financial Update - Katy**

See bottom of this document for financial summary.

- **Parish Update - Fr Peter**

Fr Peter will be going on Sabbatical for the months of June, July and August.

- **Open Discussion**

After School Activities

24-25 School Year After School Activities Proposal 5/16/24

New

SSYO Sports – Play against other Catholic schools (Volleyball – Sept & Oct, and Basketball Dec-February) – This would require parent coaches, available to grades 4-8 (gr 3 can play with 4th graders)

Fly Tying – Led by Mr. Erdman (grades 5-8)

Survival Classes – 7 Classes, offered in the fall – Led by Boy Scouts Leader

1) Can I eat this? A guide to MN plants that are edible (maybe which plants to avoid)

2) 1st Aid - building a kit

3) Build a fire - a how to guide with marshmallows after (weather permitting) & How to set up a campsite- putting up a tent, and where to put it (not under tree or too close to fire)

4) Leave no trace - what to bring on a hike and how to leave no trace (how long different items take to breakdown)

5) Identifying native animals- learning tracks, sounds, what they eat, their habitats etc. & Owl Pellet dissection (you can buy these online!)

6) What would you do? - 4/5 scenario based groups (e.g. what would you do if there was a storm while you are camping? What would you do if you were bitten by an animal, what would you do if you spilled all your drinking water, etc)

7) Learning how to use a compass (having different stations they can map to, kind of like geocaching)

Stay at Home Safety Class – Kate S. taking the lead on sourcing this. (grades 2-6? TBD)

Art Class – led by Local artist from Watertown

Returning Programming

STEM

Chess Club

Cooking Classes

Danceline

Music Lessons

Drop??

Skyhawks (too expensive)

Storybook Theater (too expensive, not enough participation)

Discussion Points: How can we divide these up into appropriate age groups?

Next Steps: Finalize, schedule over the summer, distribute information to parents in the fall.

- Principal Evaluation
- Closing Prayer

Glory Be

Our Lady of the Lake Church

Statement of Activities
School Only
 March 31, 2024

	<u>Current Month Actual</u>	<u>Current Month Budget</u>	<u>Current Month Budget vs. Current Month Actual</u>	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>YTD Budget vs. YTD Actual</u>	<u>Annual Budget</u>	<u>YTD as % of Annual Budget</u>
Income								
Parochial School								
Contributions Revenue Totals:	265.00	163.00	102.00	14,454.72	14,074.00	380.72	15,000.00	96.36
Bequests Revenue Totals:	0.00	0.00	0.00	85.00	0.00	85.00	0.00	0.00
Dividend/Interest Revenue Totals:	607.01	0.00	607.01	4,793.41	0.00	4,793.41	0.00	0.00
Realized Gains (Losses) on Invest Totals:	140.13	0.00	140.13	1,855.47	0.00	1,855.47	0.00	0.00
Unrealized Gains (Losses) on Invest Totals:	5,997.18	0.00	5,997.18	26,817.19	0.00	26,817.19	0.00	0.00
Other Revenue Totals:	3,400.52	5,008.00	(1,607.48)	26,580.69	28,031.00	(1,450.31)	40,000.00	66.45
Program Income Totals:	5,607.00	(366.00)	5,973.00	45,824.33	36,814.00	9,010.33	38,030.00	120.50
Tuition Revenue Totals:	93,659.00	93,019.00	640.00	659,373.01	651,133.00	8,240.01	837,171.00	78.76
Fee Revenue Totals:	22,516.10	20,334.00	2,182.10	175,806.80	152,366.00	23,440.80	193,600.00	90.81
Fundraising Revenue Totals:	5,434.56	8,923.00	(3,488.44)	275,338.08	259,704.00	15,634.08	378,000.00	72.84
Sales Totals:	0.00	0.00	0.00	134.89	0.00	134.89	0.00	0.00
Grant Revenue Totals:	2,160.00	0.00	2,160.00	24,530.40	0.00	24,530.40	0.00	0.00
Student Activity Income Totals:	324.00	(127.00)	451.00	1,284.00	1,174.00	110.00	1,500.00	85.60
Donor Restricted Income (Temp) Totals:	0.00	0.00	0.00	(90.00)	0.00	(90.00)	0.00	0.00
Donor Restricted Income (Perm) Totals:	0.00	0.00	0.00	500.00	0.00	500.00	0.00	0.00
Parochial School Totals:	140,110.50	126,954.00	13,156.50	1,257,287.99	1,143,296.00	113,991.99	1,503,301.00	83.64
Income Totals:	140,110.50	126,954.00	13,156.50	1,257,287.99	1,143,296.00	113,991.99	1,503,301.00	83.64

Expense	Current Month Actual	Current Month Budget	Current Month Budget vs. Current Month Actual	YTD Actual	YTD Budget	YTD Budget vs. YTD Actual	Annual Budget	YTD as % of Annual Budget
Parochial School								
Salary/Wages Exp Totals:	149,210.55	135,746.00	(13,464.55)	930,007.72	923,067.00	(6,940.72)	1,186,700.00	78.37
FICA/Medicare Exp Totals:	10,347.42	9,798.00	(549.42)	66,029.58	63,017.00	(3,012.58)	83,887.00	78.71
Other Employee Benefit Exp Totals:	529.00	261.00	(268.00)	8,044.24	6,740.00	(1,304.24)	23,843.00	33.74
Lay Insurance Exp Totals:	12,812.56	10,369.00	(2,443.56)	105,503.36	96,107.00	(9,396.36)	127,217.00	82.93
Lay Pension Exp Totals:	8,706.45	8,711.00	4.55	38,327.24	31,346.00	(6,981.24)	41,809.00	91.67
Staff Development Exp Totals:	0.00	28.00	28.00	89.82	1,745.00	1,655.18	2,468.00	3.64
Background Check Exp Totals:	392.00	0.00	(392.00)	1,241.00	0.00	(1,241.00)	0.00	0.00
Building Equipment Exp Totals:	0.00	0.00	0.00	398.86	2,516.00	2,117.14	2,700.00	14.77
Computer Hardware Exp Totals:	(205.02)	4,503.00	4,708.02	6,217.87	8,967.00	2,749.13	10,000.00	62.18
Computer Software Exp Totals:	47.81	83.00	35.19	8,995.28	6,801.00	(2,194.28)	7,500.00	119.94
Computer Consulting Exp Totals:	79.50	0.00	(79.50)	3,990.02	1,369.00	(2,621.02)	1,800.00	221.67
Mileage/Transportation Exp Totals:	0.00	25.00	25.00	489.91	231.00	(258.91)	307.00	159.58
Professional Services Exp Totals:	415.55	5,000.00	4,584.45	2,015.13	11,567.00	9,551.87	12,140.00	16.60
Fundraising Exp Totals:	2,078.17	334.00	(1,744.17)	15,318.23	2,999.00	(12,319.23)	4,000.00	382.96
Hospitality Exp Totals:	19.52	0.00	(19.52)	1,306.13	720.00	(586.13)	1,250.00	104.49
Marketing/Advertising Exp Totals:	695.82	214.00	(481.82)	10,404.41	6,904.00	(3,500.41)	15,000.00	69.36
Postage Exp Totals:	86.48	100.00	13.52	1,081.31	824.00	(257.31)	1,500.00	72.09
Instructional Exp Totals:	1,583.19	304.00	(1,279.19)	7,033.19	12,963.00	5,929.81	15,600.00	45.08
Program Exp Totals:	1,249.92	860.00	(389.92)	26,046.86	14,128.00	(11,918.86)	20,937.00	124.41
Supplies Exp Totals:	1,391.16	1,354.00	(37.16)	17,013.87	23,607.00	6,593.13	29,700.00	57.29
Telephone Exp Totals:	1,284.58	518.00	(766.58)	11,433.26	5,740.00	(5,693.26)	10,395.00	109.99
Utilities Exp Totals:	3,524.20	4,592.00	1,067.80	32,062.39	33,006.00	943.61	43,446.00	73.80
Bank Charge Exp Totals:	796.67	178.00	(618.67)	4,753.12	4,872.00	118.88	6,500.00	73.12

