



**OLL SCHOOL BOARD MEETING - ZOOM**

**DATE: April 18, 2024**

**MEMBERS:**

Katye Miller (chair/finance)	P	Talia Hindi (marketing)	A	Fr. Peter Richards (pastor)	A
Gretchen Chilson (sec of educ)	A	Steve Boatright (parish council)	P	Becky Kennedy (principal)	P
Connor Sir (finance)	A	Nancy Erdman (faculty rep)	P		
Melinda Young (technology)	A	Meaghan Rasset (faculty rep)	A	Amanda Moodie (dir of enrollment)	P
Ginger Skja (education)	A	Kate Spangenberg (faculty rep)	P	Kathy Jo Peterson (dir of fundraising)	A
Beth Frye (fundraising)	A				
Rachel Iverson (marketing)	A			<b>P = Present, A = Absent</b>	

- **Opening Prayer**
  
- **Approve Minutes from March**
  - \_\_\_\_\_ motion, \_\_\_\_\_ second.

**Not enough voting members to pass. Will vote in May.**

- **School Update - Becky**

**School Board Elections**

We have received candidates for the following positions for the school board. Elections will be on the weekend of April 27 and 28.

- Finance - Brian Govern
- Marketing- Kassie Ricke
- Education - Ginger Skja (returning)
- At-Large: Meggie Humphry and Claudia Thode
- Technology - Open
- Fundraising - Open

**NWEA MAP Assessment**

K-8 students will start taking the Spring NWEA Map Assessment on Monday, May 22.

**Preschool Grant**

I applied for a preschool grant to cover new student cots, SMART training for preschool teachers, and upgrades in classroom manipulatives. The grant was approved, and we should receive the check from CSCOE in a week or two.

**Middle School Grant**

I applied for a Middle School Grant covering the costs of a Canoe Build with Urban Wilderness, a charging station for 6th-grade homeroom, and Responsive Classroom Training for Middle School Students. I have not heard if we will receive this entire grant. I do know we have been selected for the canoe build.

### **Masters**

We have two teachers who have or are finishing their masters this school year. Amanda Skaret finished her Masters in Education last August, and Meaghan Rasset is finishing her Masters in Special Education this spring.

### **Generation Day**

On April 26, Grandparents and other special guests will be visiting students. We start with Mass at 1:00 in the church, and then there is an Open House for students to show off their school and all of their hard work.

### **MNSAA**

I am pleased to share the MNSAA board's decision to remove conditions for Our Lady of the Lake. Our accreditation status is full and will run through June 31, 2031

### **Teacher Agreements for Next Year**

Teachers and classroom assistants have received their agreement for next year. Agreements are due April 26.

### **Social Studies**

Teachers are using the education committee's research and are looking at two social studies curricula. They are also looking at standards to follow. MN has new standards.

### **Summer PD**

We have 3 staff members attending the SMART training: Amy Taggart, Michelle Hewitt-Schmidt , and Amy Stiennon.

We have 4 staff members attending 4 day workshops for Responsive Classroom: Sarah Winterlin, Sabrina Ehrmantraut , and Susan Wright will be attending the advanced 4-day course for their age group, and Laura Juneau will be attending the core 4-day workshop for Middle school.

### **Staff Appreciation Week**

A great group of parents are working on teacher/staff appreciation week, May 6-10.

### **Variable Tuition/ Financial Aid**

The recipients of Variable Tuition have been notified. Thus far, we have awarded \$59,219 in Variable Tuition for the next school year. Twenty students will receive \$1000 scholarships through AIM Higher in addition to the Variable tuition awards.

### **Virtues In Practice (VIP)**

Students are focusing on Honesty this month

### **Service Project -**

Earth Day, learning about protecting Bees

## **Capital Campaign Dollars -**

1. The capital campaign still has a significant dollar amount set aside for school projects due to the need to complete the proposed office move. The list has been started and shared with Maggie S. We will prioritize the list moving forward.
2. Over Spring Break, the Sound-Dampening panels in the gym were installed on the ceiling. Kate confirmed that they have been a success!
3. This spring/summer, the playground steps will be completely removed and redone.
4. Last Friday, the school office front doors were installed with a doorbell and video/intercom. We now can talk with people at the blue doors and the front office doors before inviting them in. A parent covered \$1,000 of this cost.

## **Current School Strategic Plan Initiatives for 23-24 school year**

1. Establish and create Specialist Responsibilities and Learner Outcomes
  - a. Evaluate curriculum for specials and learner outcomes per grade. (specialists)
  - b. Write learner outcomes for each specialist subject. (spring/summer)
  - c. Assess and implement opportunities to enhance parent communication without adding new communication methods. - DONE
  
2. Build a collaborative partnership between Church and School geared toward enhancing faith formation for students within Church and School
  - a. Implement enhanced branding strategy (marketing, Amanda, include Anna S)
  - b. Integrate parish staff on school faith-focused committees, specifically Lent and Advent (started for Advent and including Lent committee too)
  
3. At Our Lady of the Lake, we will live out our mission of serving others by being the hands and feet of Jesus.
  - a. Build a standard service calendar (May)
  - b. Create a new Middle School Service Manual (solidify process, standard, and expectations)(middle school teachers spring)
  
4. Develop parent education opportunities to drive engagement and the success of OLL.
  - a. Create committee Done
  - b. Assess needs and wants for parent education committee has met and is starting to work on a long-term plan and short-term plan. This committee is continuing to work on developing parents education plans for next year.
  
5. Our Lady of the Lake will strengthen the afterschool programs to help build community and enrichment opportunities.
  - a. Create after-school program committee (created)
  - b. Assess needs and wants for after-school programming (currently working on and looking at areas)
  - c. Create a plan based on assessment results

## ● **Enrollment Update - Amanda**

2024/2025

Gr.	Registered	Students who have not registered and have not indicated that they are leaving
K	13	0
1	20	0
2	22	0
3	12	1
4	11	1
5	13	2 ( both have given a verbal yes to return)
6	12	0
7	9	1
8	8	0
KR	18	1
3-5	20	1
<b>total</b>	<b>158</b>	
Preschool	38	
k-8	120	
K-4	78	
5-8	42	

158 Students are registered for next year.

We have 3 students enrolled in both Kindergarten and KReady who are leaning towards KReady. For this reason, I have removed them from the Kindergarten count and added them to the Kready count.

Working 7 preschool prospects

### **Community Building and Retention:**

Mother Son Bowling: Great turn out- 70 people in attendance

Middle School Dance: 28 Middle Schoolers attended. We received several complement from our sister schools on how well behaved and respectful our OLL students were.

Currently working on hand written card for all enrolled families. "Can't wait to see you next year etc..."

April 22nd 6:00-7:45 pm, Family Movie Night Waconia Theater Showing : Elementals

May 1st - Kindergarten May Crowning and all school Mothers Brunch

May 7th - OLL Twins game with Middle School singing the 7th Inning Stretch

May 10th - Dads at the Door

May 10th- Middle School End of the Year party with the Parish 6-8

May 20th- Bike Safety Rodeo- 6-7:30

May 29th- Minnetonka Orchard End of the Year Celebration PLEASE ATTEND WITH YOUR FAMILY

## **Marketing:**

Paid Facebook Ads specific to preschool

Updated Counterpart at Jubilee

Updated Anytime fitness

Preschool and Kindergarten Westonka Mailing slotted for early May

Invite to community wide Bike Rodeo with handouts and school info handouts

Looking for ideas on partnering with local daycares for preschool (do you know any westonka daycares ? )

Ideas for sharing Kindergarten Information with other local preschools ( ie Koala) without them feeling that we are taking their business.

Spring Visits to local Catholic Churches to share School information

- **Fundraising Update – Kathy Jo**

**Help a Student Campaign;** goal \$70k at \$69,024.

**April 27: Starlight Gala;** goal \$60k.

We are on the last stretch. Still hoping for Wild Tickets and a beachy vacation. Promotional video should be great. I really enjoyed calling parishioners who are big supporters to invite them to come to the Gala and possibly sit at Father's table. It reminded me that we should do some event for our benefactors in May or even September.

Here is an exciting item you can bid on at the Gala live auction: Golf for 7 with Fr. Peter Richards at the Lafayette Club 9 holes, May 30th, 5pm & 5:10pm tee times. Drinks, BBQ & fellowship on the rectory patio afterwards (weather permitting, or inside rectory). Value - \$700 + priceless.

- **Financial Update - Katye**

There seems to be an error in our accounting/operations as there is no tuition income reported for the month of March. Katye is working with our Parish Business Administrator to determine what happened and will follow up with the Board next week. Other than that, our finances continue to look great and we are coming in on target with our budget.

- **Parish Council Update - Steve**

- **Open Discussion**

- Volunteer Program - How can we energize our volunteer base? Ideas include: streamlining and possibly consolidating volunteer opportunities, streamlining communication (more detailed/bulleted requests in less emails), eliminating point system - drive stakeholder engagement by inviting parents to volunteer instead of requiring parents to volunteer, move toward steward leadership model, use volunteering as a fun community building opportunity,

reduce amount of playground volunteer times to 3-4 while increasing (or eliminating??) option to buy out of playground duty, improve messaging to help parents understand and experience the intrinsic reward of service and volunteering in line with our mission.

- Community-building

- **Closing Prayer**







