



**OUR LADY  
OF THE LAKE  
CATHOLIC SCHOOL**

**OLL SCHOOL BOARD MEETING MINUTES**

**DATE: OCTOBER 14, 2021**

**MEMBERS**

Kelly Geadelmann (chair)	P		A	Fr. Peter Richards (pastor)	A
Kathy Quant (finance)	A	Sally Serie (marketing)	A	Becky Kennedy (principal)	P
Gretchen Chilson, secretary (education)	P	Beth Frey (at large)	A	Rhonda Eurich (church admin)	P
Amanda Markle (education)	P	Liz Engelhart (parish council rep)	A	Kassie Ricke (advancement dir)	A
Todd Schmidt (technology)	P	Meaghan Rasset (faculty rep)	P	Amanda Young (dir of fundraising)	P
		<b>A=Absent, P=Present</b>			

• Opening Prayer

• Approve September minutes

Gretchen motion, Kelly second. Will be approved via email.

• School Update – Becky

**COVID Update**

We had one positive case 2 weeks ago in a classroom. The entire class quarantine and distanced learned. There were no more positive cases in the class. This is good news. This week we have two cases with one classroom quarantined and distance learning. I met with some health professionals to gain guidance on our COVID protocols. After a great discussion, they suggested that the below addition would be good. There were people who are for and against masking in the conversation.

\*updated 10/4/21

- For grades K-8, If school cases rise above 5% (considered an outbreak). Actions will include continuing with in-person learning while requiring masking. We will ask preschool students to mask while in common areas only. If masking is mandated, following MDH guidelines, students who are masked and within 6 feet for 15 minutes or longer with a masked person who tests positive for COVID-19 will not be considered close contact and therefore not have to quarantine. SchoolSpeak will have an updated COVID-19 Dashboard that is updated every Thursday. If we reach above 5% families will be notified.

**Staffing**

I am still looking for an assistant for our preschool program and help for our after-school program. With our exciting growth in the school, it is evident that more hands on deck is needed.



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**NWEA Testing**

Below you will find school average percentile for NWEA Fall Scores. Compared to 20-21 school year they are similar. Compared to 19/20 school year they are lower. 50% is National Average. Fall provides a baseline for us to see where kids are at and areas we should focus on.

21-22 school year %	Fall
Reading	56.31
LA Usage(2-8)	53.92
Math	55.68
Science (5-8)	54.38

**Science Classroom (capital campaign)**

We have a project manager for this project, Kelli Gillespi. Meaghan Rasset is working on sketching a desired outcome for the classroom then budgets will be created and proposed to the capital campaign committee.

**Bathroom Upgrades (capital campaign)**

Ernie Rosenberg is helping with getting quotes for upgrading the school bathrooms. Pat S, the contractor, has been called in and walked through the bathrooms. He is working on a few quotes for the project.

• **Advancement Update – Kassie**

**Enrollment:**

	2021-2022	projected 2021-2022
K	20	18
1	18	20
2	20	18
3	18	15
4	14	11
5/6	18	15
7/8	14	10
Preschool	69	60
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<b>Total</b>	<b>190</b>	<b>157</b>
K-8	122	107



### ***Retention:***

- Continuing monthly FFN- October Fall Harvest Orchard: 121 attended
- Middle School events- October Urban Air
- Mentor families
- Trunk or Treat- October 29

### ***Marketing:***

- Enrollment events:
  - o Kindergarten Information Night(Parent only) - November 15 \*anticipating 2 kindergarten classes for fall 2022
  - o Middle School Information Night- November 16
    - Marketing includes: outdoor banner, social media promotion
  - o Kindergarten Roundup(Parent & child) - January 10, 2022
  - o Preschool Roundup(Parent & child) - January 29, 2022
- Updating website begins December/January
- Professional marketing photos scheduled next week
- POSTPONED New Blended Learning video- completion by 12.1
- POSTPONED New Middle School Culture video- completion by 12.1
- OLL was awarded a \$5000 grant for promotional videos

### **• Finance Update**

- Update coming soon... transitioning from Scott to Kathy

### **• Deeper Goal Review and discussion**

- **Fundraising - Amanda**

-Ambassador Evening will be Saturday, November 6th 6-8pm.

-We received a \$30,000 donation last week from a donor.

-Donors that give larger gifts will be receiving a thank you gift along with a thank you card. The gift is a succulent with a Message reading "Thank you for helping us grow."



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- Starting planning for the Dad's Tree Lot which will open Nov. 20th
- Starting planning for Giving Day which is December 1st
- Continuing to call and introduce myself and set up times to meet with donors. Aiming for 10 a week now.
- Continuing to update Salesforce information
- Coffee and donuts with donors after Mass on Wednesdays. Another way to meet donors. This may be done quarterly.
- Will continue to work with Heather Hyslop on a monthly basis

- Education- Gretchen / Mandy

- Consider tech education (suggestion from September meeting)
- Retention focus from staff: reading logs for retention
- Potential to market the idea that OLL's small school advantage of knowing each student, and knowing the details of their education over the past 18 months, puts OLL at an advantage to "get back what was lost" through covid.
- Becky and teachers may have further discussion on how the board/community/families can help students with social skills as we re-enter more "normal", face-to-face interactions at school

• Other Committee updates / open discussion

- Marketing
- Technology

• New Board Members needed: Finance role, at large role, Vice Chair

• Closing prayer