



OLL SCHOOL BOARD MEETING MINUTES

DATE: MAY 20, 2021

MEMBERS

Brett Broghammer, chair (finance)	P	Heather Hyslop (technology)	A	Fr. Peter Richards (pastor)	P
Scott Kohls (finance)	P	Kelly Geadelmann (marketing, vice chair)	P	Becky Kennedy (principal)	P
Gretchen Chilson, secretary (education)	P	Sally Serie (marketing)	P	Rhonda Eurich (church admin)	P
Amanda Markle (education)	P	Beth Frey (at large)	A	Kassie Ricke (advancement dir)	P
Todd Schmidt (technology)	A	Chris Johnson (at large)	A	Liz Engelhart (parish council rep)	A
				Nancy Erdman (faculty rep)	P
		A=Absent, P=Present			

* **Opening Prayer**

* **Approve April minutes**
Motion Scott, Second Kelly, Passed.

* **School Update – Becky’s**

End of Year Bonus- Vote

Propose an end-of-year bonus for the school staff. The total sum is ~\$24,000. This is reflected in Scott’s Finance Update.

Motion Scott, Kelly second, Passed.

Outdoor Concert

The middle school students had an outdoor concert 5/19. It was our first in-person concert in over a year.

Last Day of School

On June 4th we will celebrate having school in person for the entire school year!

Summer Professional Development

We are starting to get summer PD planned for staff. The entire staff will be participating in Responsive Classroom Training on August 10. Four staff members are taking the 4 day Responsive Classroom Institute. Two staff members will be doing a training on Sondag Essentials in August and many teachers have signed up for google training through CSCOE throughout the summer.

Gala Auction Is Open

Check out the items open for bidding.



OUR LADY OF THE LAKE CATHOLIC SCHOOL

Employment

Agreements have been signed for next year. We have hired our 4th grade teacher.

Openings:

Part-time Spanish teacher- not public yet

Fundraising Position

Ordering for 21-22 School Year

With the delay in shipping, we have started to place orders for larger items for the 21-22 school year. This will all be part of 21-22 fiscal year or grants, so it will not affect current year budget.

Outdoor Classroom

Proposals for this project are submitted to the maintenance committee. We have finalized on a sunshade and woodchip flooring for the lakeside classroom. This is paid for by donations and COVID grants. I am waiting for final approval from the maintenance committee. This space will be a space for all in the community to use. The proposed cost for the entire project is \$27,000.

EANS Funding

The application for the EANS was finalized and approved. I can start requesting funds after May 24. Items in this application included Air conditioning units for classrooms, air purifier filters, furniture, Chromebooks, School Counseling Contract, Water bottle filler filters, PPE, hand sanitizer, new curriculum, online curriculum for next year.

MAP Testing

Even with extended absences and a weird school year we still saw great growth in our students. Our goal is always to stay steady or increase our school average. We are close to that this year. We did not see any drastic slides that were predicted last summer, but we did see small dips in math and science.

20-21 school year %	Fall	Winter	Spring
Reading	58.2	57.6	58.9
LA Usage(2-8)	53.1	55.2	57.7
Math	56.2	56.9	54.1
Science (5-8)	62.4	X	59.2

Capital Campaign Projects

Roger and I are working with a contractor to get bids and timing set up for updating a classroom to a science classroom. Right now our science teacher is working with Roger to sketch ideas on cabinets and storage. This could happen within the next year, depending on timing and costs.



OUR LADY
OF THE LAKE
CATHOLIC SCHOOL

- * **Advancement Update – Kassie**
Focus is on gala! Added one student for next year. Another family (K and 3rd) has already completed TADS so it's anticipated that they'll register.
- * **Subcommittee Updates**
 - * **Finance – Scott**
Still \$86,000 to the good.
Discussion about moving toward including grants and donations in the finance report (in the past, not included because grants are in/out accounts).
 - * **Marketing – Kelly G./Sally**
Gala – Gala – Gala!
 - * **Tech – Todd**
 - * **Education- Gretchen / Mandy**
- **Closing prayer**

Next meeting is Thursday June 17.

REMINDERS: Strategic Plan Initiatives -20/21 School Year

1. Our Lady of the Lake School will ensure academic excellence while serving the school's student population (Strategy 2) Establish a dedicated k-8 science lab. - [Starting this again.](#)
(Action Step 3) Set up a financing plan
(Action Step 4) Raise funds for science lab
2. At Our Lady of the Lake School, our Catholic identity will be a source of strength.
(Strategy 1) Our lady of the Lake will strengthen and enhance the spiritual growth and Catholic Identity for the faith formation of the school community.
(Action Step 4) Establish a faith formation committee consisting of staff and students. [Middle School Leadership team is working on this initiative this year](#)



OUR LADY
OF THE LAKE
CATHOLIC SCHOOL

3. To continue to serve our students, families and community, we will work to ensure the viability, growth and success of Our Lady of the Lake.

(Strategy 1) Our Lady of the Lake will intentionally improve and develop the Middle School culture.

(Action Step 4) Develop a needs and wants and cost analysis for improvement. - [Survey sent out to middle school students. Teachers are reviewing data and collecting take-a-ways](#)

(STRATEGY 2) Evaluate the discipline process for all grade levels.

(Action Step 3) Follow-up on changes to ensure they meet our needs.

4. Our Lady of the Lake School will provide a safe and attractive environment for learning.

(Strategy 1) Update/improve school entrances, bathrooms, hallways and classrooms

(Action Step 4) Implement a budget plan, start replacing needs. [Part of the capital campaign](#)