



**OUR LADY
OF THE LAKE
CATHOLIC SCHOOL**

OLL SCHOOL BOARD MEETING MINUTES

DATE: APRIL 15, 2021

MEMBERS

Brett Broghammer, chair (finance)	P	Heather Hyslop (technology)	P	Fr. Peter Richards (pastor)	P
Scott Kohls (finance)	P	Kelly Geadelmann (marketing, vice chair)	P	Becky Kennedy (principal)	P
Gretchen Chilson, secretary (education)	P	Sally Serie (marketing)	P	Rhonda Eurich (church admin)	P
Amanda Markle (education)	P	Beth Frey (at large)	P	Kassie Ricke (advancement dir)	P
Todd Schmidt (technology)	P	Chris Johnson (at large)	A	Liz Engelhart (parish council rep)	P
				Meaghan Rasset (faculty rep)	P
		A=Absent, P=Present			

- * **Opening Prayer**
- * **Approve March minutes**
Motion to approve by Amanda, second by Scott. Passed.
- * **Officer Elections by secret ballot**
Suggested Motion to forgo the formality of secret ballot, since all were running unopposed.
Motion by Brett, second by Sally. Passed.
- * **School Update – Becky**

Employment

Both the fundraising and 4th Grade Teacher positions have been posted online. The fundraising position will be in the mailout bulletin this weekend. The following weekend I will put a shorter ad in for both positions.

Outdoor Classroom

Quotes on a cement pad and permanent covering are still being sought after. Roger is looking into another option that would tie into the parking lot resurfacing job.

EANS Funding

The application for the EANS funding was submitted this week and approved. Final dollar amounts will be provided in May. There is still a possibility that specific items will be denied when submitting detailed requests.

Items in this application included Air conditioning units for classrooms, air purifier filters, furniture, chromebooks, outdoor classroom shade, water bottle filler filters, PPE, hand sanitizer, new curriculum, online curriculum for next year. Check out the list of what is approved and not approved [here](#).



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Generation Day

Generation Day- April 30th has been updated to “Generation Day in a Box” for this year.

MAP Testing

Students will start their spring NWEA MAP Growth assessment at the end of April. This is a great tool for teachers to use to measure student growth throughout the year and help plan for the remainder of the school year.

School Board Elections

School Board Elections were this weekend. Please welcome back Todd, Beth, and Gretchen.

Capital Campaign Projects

Roger and I are working with a contractor to get bids and timing set up for updating a classroom to a science classroom. Right now our science teacher is working with Roger to sketch ideas on cabinets and storage. This could happen within the next year, depending on timing and costs.

* **Advancement Update – Kassie**

Enrollment:

	2020-2021	Current	Projected
Pre-K	60	68	50
K	20	18	18
1 st	19	22	20
2 nd	14	23	18
3 rd	12	14	15
4 th	8	12	11
5 th	9	7	7
6 th	8	7	8
7 th	8	7	5
8 th	4	8	5
Total:	162(102 K-8)	186(118k-8)	157(107 k-8)

Marketing/Retention/Events:

Monthly events:

April (support the Gala)

Movie/ice cream social in the park

Family Game Night Back Channel Brewing

Ladies wine night



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May

Family Kickball
MS event- inviting new middle school prospects

June/July/August

Prek, K-4, MS monthly events
New family event

Marketing initiatives:

Middle school enrollment initiatives-
partnering with alumni: testimonials, tik tok style videos
current students: videos, instagram stories, you tube channel (summer)
Recruiting friends bonus?

Continue focus on Excellent Education grounded in Faith
Examples: blended learning, service, leadership
Positive messaging
Outdoor classrooms
In person learning
Social involvement

Focus on Teachers
Positive
One on one
Involved and knows every student

Committee Updates:

* **Finance – Scott**

Year end expectation projected to be \$70k favorable.
Expenses exceed revenue by \$9501 this month, second month in a row.
Tuition and fundraising both not meeting expectations.
All but 2 fundraising line items are behind plan, even with 30 extra students this year.
Added \$24k in expense for May to possibly pay teacher year end bonus.

* **Marketing – Kelly G./Sally**

* **Tech – Todd**

Hardware ordered for upgrade (shipping delay)
Should be up and running during the summer (dependent on delivery date)

* **Education- Gretchen / Mandy**

* **Closing Prayer**



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Reminders of Strategic Plan Initiatives - 20/21 School Year

1. Our Lady of the Lake School will ensure academic excellence while serving the school's student population
(Strategy 2) Establish a dedicated k-8 science lab. - [Starting this again.](#)

(Action Step 3) Set up a financing plan

(Action Step 4) Raise funds for science lab

2. At Our Lady of the Lake School, our Catholic identity will be a source of strength.

(Strategy 1) Our lady of the Lake will strengthen and enhance the spiritual growth and Catholic Identity for the faith formation of the school community.

(Action Step 4) Establish a faith formation committee consisting of staff and students. [Middle School Leadership team is working on this initiative this year](#)

3. To continue to serve our students, families and community, we will work to ensure the viability, growth and success of Our Lady of the Lake.

(Strategy 1) Our Lady of the Lake will intentionally improve and develop the Middle School culture.

(Action Step 4) Develop a needs and wants and cost analysis for improvement. - [Survey developed. Needs to be sent out to students and parents](#)

(STRATEGY 2) Evaluate the discipline process for all grade levels.

(Action Step 3) Follow-up on changes to ensure they meet our needs.

4. Our Lady of the Lake School will provide a safe and attractive environment for learning.

(Strategy 1) Update/improve school entrances, bathrooms, hallways and classrooms

(Action Step 4) Implement a budget plan, start replacing needs. [Part of the capital campaign](#)